



Village of Minooka
 121 E. McEvilly Road, Minooka, Illinois 60447
 Phone 815-467-2151 Fax 815-467-3599
 buildingdepartment@minooka.com

BUILDING PERMIT APPLICATION

REQUIREMENTS: [1] ONE PLAT OF SURVEY indicating (a) location of proposed construction (b) location & dimensions of existing structures (c) distance of all existing and proposed structures from each lot line and adjacent structures [2] ONE COMPLETE SET OF DRAWINGS & SPECIFICATIONS [3] APPROVAL LETTER FROM HOMEOWNERS ASSOCIATION [4] PROOF OF HOMEOWNERS LIABILITY INSURANCE IF HOMEOWNER WILL BE PERFORMING WORK AT PERSONAL RESIDENCE/LOT

Every building permit shall expire and become null and void: (a) on the expiration date or (b) if the work authorized by such permit has not been commenced within one hundred eighty (180) days or (c) the work is not completed within one (1) year, unless otherwise extended.

| OWNER INFORMATION | | |
|--|---|--------------------|
| NAME: | PHONE: | |
| PROJECT ADDRESS: | LOT #: | EMAIL: |
| SUBDIVISION: | COUNTY: | |
| TYPE OF BUILDING: | <input type="checkbox"/> Single Family <input type="checkbox"/> Multi Family <input type="checkbox"/> Townhouse <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial | |
| PROJECT TYPE: | <input type="checkbox"/> New <input type="checkbox"/> Addition <input type="checkbox"/> Alteration | |
| PROJECT DESCRIPTION: | TOTAL SQUARE FEET: | CONSTRUCTION COST: |
| NEW HOMES: Bedrooms: _____ Bathrooms: _____ Basement: _____ Garage: _____ Garage Hand: _____ Model: _____ | | |
| CONTRACTOR INFORMATION: All trades & subcontractors MUST be listed on this application. Contractors must be licensed by the Village prior to the issuance of this permit. Homeowners performing work on personal residence, please list 'Property Owner' for the Contractor name. | | |
| CONTRACTOR: | CONTACT PERSON: | |
| ADDRESS: | | |
| OFFICE PHONE: | CELL: | EMAIL: |
| <p><i>I hereby certify that I am the owner or duly authorized agent of the owner for the purposes of this application. I further certify that I have read and examined this application and know the same to be true and correct. If any of the information provided on this application is incorrect, the permit or approval may be revoked. I also understand that all work shall be completed in compliance with the Village of Minooka Codes and Ordinances and the statutes of the State of Illinois. I understand that state law requires notification of JULIE at least two (2) business days before any digging project.</i></p> | | |
| _____ APPLICANT SIGNATURE | | _____ DATE |
| -----NOTIFY JULIE BEFORE YOU DIG. SIMPLY CALL 811----- | | |

| ****OFFICE USE ONLY**** | | |
|-------------------------|----------|----------------------------|
| BUILDING PERMIT FEES | \$ _____ | REVIEW AND APPROVED BY: |
| MISC FEES _____ | \$ _____ | |
| MISC FEES _____ | \$ _____ | |
| TOTAL PERMIT FEE | \$ _____ | _____ BUILDING OFFICIAL |
| | | _____ DATE |

CONTRACTOR INFORMATION

| | NAME | ADDRESS/PHONE/EMAIL |
|--------------------|------|---------------------|
| Architect/Engineer | | |
| General Contractor | | |
| Excavation | | |
| Concrete | | |
| Carpentry | | |
| Electrical | | |
| Plumbing | | |
| Sewer/Service | | |
| Mechanical | | |
| Roofing | | |
| Masonry | | |
| Drywall | | |
| Sprinkler | | |
| Paving | | |
| Fire Alarm | | |
| Water/Service | | |
| Insulation | | |
| Waterproofing | | |

****LIST ANY ADDITIONAL TRADES ON A SEPARATE SHEET AND SUBMIT WITH APPLICATION****